

BOARD OF COUNTY COMMISSIONER'S

JUNE 16, 2014

Members of Boys Scout Troop 281 participated in the Flag Opening Ceremony for the Pledge of Allegiance. Silus Keel led in prayer.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 16th day of June 2014 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Richey Fink, Foreman, representing Rusty Sullivan, Member
Tammy Belinson, Secretary

Rusty Sullivan, Member, was absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Melinda Duke, Bryant Rains, Bryan Jenkins, Gala Sukenis, Jacob McHughes, George Mauldin, Christine Cartmell, Brigitte Ritter, Bobby Cleveland, Ben Keel, April Keel, Alisha Young, Hadley Young, Jaxson Young, Tyler Young, Shane Saltus, Miles Balkman, Zoe Balkman, Thad Balkman, Silus Keel, Zach Keel, Harrison Keel, Micah Keel, Mona Nelson, Brian Strickler, Kelly Rogers and Linda Atkins.

After the reading of the minutes of the Regular Meeting of June 9, 2014 and there being no additions or corrections, Rod Cleveland moved that the minutes be approved. Darry Stacy seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, yes.
Motion carried.

A. There were no Bid Openings.

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #BE-1676-** One-Year (1) Non-Encumbered contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2014 through June 30, 2015.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **award** to the low bidder, Norman Transcript, in the amount of \$0.15 -1st Publication Per Word; \$0.14 – 2nd Publication Per Word; \$0.14 – 3rd Publication Per Word; \$0.14 – Subsequent Publications Per Word for **Bid #COM-1677- One-Year (1) Non-Encumbered contract for the Publication of Commissioners’ Proceedings and any legal notices required by law per the Oklahoma Statutes.** The bid term will be from July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
3. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **award** to multiple vendors as per bid summary sheet and where items were not awarded to low bidder is due to product preference or vendor not meeting bid specifications based on past product use or claims for **Bid #SHE-1679- One-Year (1) Non-Encumbered contract for Jail Supplies for Cleveland County.** The bid term will be from July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
4. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **award** to multiple vendors as per bid summary sheet and where low bidder is not awarded there is an explanation for **Bid #SHE-1680- One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County.** The bid term will be from July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
5. After the reading of the minutes of the **Regular Meeting of May 27, 2014** and there being no additions or corrections, Rod Cleveland moved that the minutes be approved. Darry Stacy seconded the motion.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, yes.
Motion carried.

C. Items of Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Letter of Agreement** between Cleveland County Commissioners on behalf of Cleveland County Fairgrounds and Architects in Partnership to prepare a written design narrative for replacing and updating the existing electrical system for the arena building in the amount of \$4,200.00. Services shall include as-built verification, panel diagrams, and specifications as needed for bidding and negotiation services, and contract administration through the completion of the project.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.

2. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Agreement** between Cleveland County and Pictometry International Corp for Pictometry Connect – CA-100 (Custom Access) license to provide up to 100 concurrent authorized users in the amount of \$3000.00 for a term of 1 year beginning July 1, 2014.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
3. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between Cleveland County District 3 and AT&T for service on 5 lines at the rate of \$25.95 per line for the period July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
4. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between Cleveland County Fairgrounds and AT&T for service on 5 lines at the rate of \$25.95 per line for the period July 1, 2014 through June 30, 2015
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
5. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between Cleveland County OSU Extension and AT&T for service on 5 lines at the rate of \$25.95 per line for the period July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
6. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between Cleveland County and AT&T for service on 4 lines located at 1670 W Tecumseh Rd. at the rate of \$25.95 per line for the period July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
7. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Agreement** between the Cleveland County Clerk and First American Title & Trust to provide copies by electronic images on a disc storage device each month for the sum of \$150.00 to be paid on or before the 1st day of each month. The agreement term is July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
8. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Annual Maintenance Agreement Renewal** between the Cleveland County Clerk and OneSource LLC for 1 HP Scanjet Ent. 7000nx Doc. Capture Workstation, ID#41431, S/N: SG23TF101D. The maintenance agreement will cover all parts and labor with the exception of maintenance kits at an annual rate of \$299.50. The term is July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.

- 9.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Renewal of the Shared Cost Agreement** between the Cleveland County Treasurer and Cleveland County Clerk for shared internet through Cox Business Services in the amount of \$149.95 per month beginning July 1, 2014 through June 30, 2015. The County Treasurer will pay for even months and the County Clerk will pay for odd months. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
- 10.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Annual Contract Renewal** between the Cleveland County Treasurer and Diane Defilippo for Professional Services to include Title Search Reports at a rate of \$100.00 each and Title Verifications at a rate of \$7.00 each effective July 1, 2014 to June 30, 2015. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
- 11.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Annual Maintenance Agreement Renewal** between the Board of County Commissioners on behalf of the Cleveland County Treasurer and R.K. Black for service on Two (2) Kyocera KM5035 Printers with a per copy charge of \$0.0135 per copy effective July 1, 2014 through June 30, 2015. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
- 12.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Annual Maintenance Agreement Renewal** between the Board of County Commissioners on behalf of the Cleveland County Treasurer and A.E.C. Solutions for telephone software support on Jantek Time Clock System in the amount of \$500.00 effective July 1, 2014 through June 30, 2015. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
- 13.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Agreement** between Cleveland County Board of County Commissioners and Mary Abbott Children’s House for an amount not to exceed \$40,000.00 for the period July 1, 2014 through June 30, 2015. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
- 14.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Agreement** between Cleveland County Board of County Commissioners and CASA of Cleveland County for an amount not to exceed \$62,000.00 for the period July 1, 2014 through June 30, 2015. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.

- 15.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Agreement** between Cleveland County Board of County Commissioners and Women’s Resource Center for an amount not to exceed \$40,000.00 for the period July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
- 16.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Agreement** between Cleveland County Board of County Commissioners and Central Oklahoma Community Action Agency for an amount not to exceed \$15,000.00 for the period July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
- 17.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Agreement** between Cleveland County District #2 and Eureka Water Company effective July 1, 2014 through June 30, 2015. District #2 will pay \$9.25 per month for cooler rental and \$6.20 per 5 gallon bottled water.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
- 18.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Renewal of** Customer Service Agreement between Cleveland County and Windstream effective July 1, 2014 through June 30, 2015 with three (3) consecutive one (1) year terms under the same terms.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.
- 19.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Application** by The Norman Transcript for street closing on Peters Ave between Main Street and Comanche on July 11, 2014 from 1:00 p.m. to 8:00 p.m. as part of their planned 125th Birthday Celebration Event.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, yes.
Motion carried.
- 20.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Service Agreement** between Cleveland County Sheriff’s Office and Total Beverage Services, LLC dba/Natural Water Company for bottled water to be delivered to the Cleveland County Courthouse Security Office located at 201 S. Jones, Norman OK for agreement period of cycle to cycle basis (one cycle = 28 calendar days) from July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.

- 21.** Darry Stacy moved, seconded by Rod Cleveland, to **table** the **Agreement** between Cleveland County District #3 and Waste Disposal Services Inc. for trash collection once a week in the amount of \$100.00 per month for the period July 1, 2014 through June 30, 2015.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, yes.
Motion carried.

- 22.** Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Resolution** to approve the CIRB 6 year allocation plan for ODOT Division 3 counties.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.

- 23.** Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Cleveland County 5 year plan.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, abstain.
Motion carried.

- 24.** Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Resolution** determining maximum Monthly Highway Expenditures:

T1A	\$1,199,282.78
T1C	\$ 3,211.03
T2A	\$4,651,909.07
T2B	\$ 22,548.20
T3	\$1,700,006.84

Total Unrestricted \$7,576,957.92

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, yes.
Motion carried.

- 25.** Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

FY 13/14

General:

14-0010-H2	14-0090-CCJC2	14-0073-CCJC2	14-0033-B2A
14-0753-E2	14-1184-SL1C	14-2713-CCJC2	14-1476-SM2
14-3181-B2A	14-3260-E2	14-3791-E2	14-3969-R2
14-4042-B2A	14-4146-CCJC2	14-4338-CCJC2	14-4114-B2A

Highway:

14-0142-T2A	14-0144-T2A	14-0155-T2A	14-0190-T2A
14-0222-T2A	14-1019-T2A	14-1322-T2A	14-1323-T2A
14-1439-T2A	14-1526-T2A	14-1746-T2A	14-2242-T2A
14-2554-T2A	14-2905-T2A	14-3069-T2A	14-3121-T2A
14-3186-T2A	14-3775-T2A	14-4156-T2A	14-4580-T2A
14-4796-T2A	14-4875-T2A		

Health Dept:

14-2483-MD2 14-3111-MD2 14-4962-MD1C

Sheriff Commissary:

14-4582-CFBC2

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, yes.
Motion carried.

- 26.** Darry Stacy moved, seconded by Rod Cleveland, to **approve the Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	130,922.87
b.	Highway Fund	\$	64,681.42
c.	Health Fund	\$	19,331.68
d.	Sheriff Service Fee Fund	\$	1,560.45
e.	Sheriff Commissary Fund	\$	7,475.64
f.	Sheriff Revolving Fund	\$	96,542.19
g.	Sheriff Jail Fund	\$	2,490.06
h.	Treasurer’s Sales Tax Fund	\$	694,259.14
i.	Assessor’s Revolving Fund	\$	1,450.24
j.	County Clerk Preservation Fee Fund	\$	600.00
k.	STOP Violence Against Women Fund	\$	2,549.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, yes.
Motion carried

- D.** There was no **New Business** to come before the Board for discussion.
- E. Commissioner’s Discussions regarding County Business:** Commissioner District #2 Darry Stacy asked Richey Fink if District #3 was hard at work chipping and sealing at this time. Richey Fink said they are in the process of doing chipping and sealing. Commissioner Stacy said that they are moving along on the Indian Hills project and told Commissioner District #1 Rod Cleveland that he appreciated all of his help with the project.
- F.** There were no **comments** made from the **public**.
- G.** There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:15 pm. Darry Stacy seconded the motion.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richey Fink, yes.
Motion carried.

(Clerk’s Note: Agenda was posted on June 13, 2014 at 12:35 pm.)